

Stock Transfer Letter

DONOR INFORMATION:

Name _____

Address _____

Address _____

Phone number _____

BROKER INFORMATION:

Name _____

Address _____

Address _____

Phone number _____

You are hereby requested and authorized by the undersigned to transfer the stock listed below

effective _____ from account number _____ as a charitable gift to:
(date)

Children’s Institute, Inc. (Tax ID# 23-7102632)
c/o Karen Andrushko
Merrill Lynch
1241 Pittsford-Victor Road
Pittsford, NY 14534
(585) 899-2571 (office)
(585) 672-4054 (fax)
DTC # 5198, Account # 81M04E13

Number of shares: _____ Stock name: _____

It is my intent that this gift be designated as follows:

(Note: Undesignated gifts are applied to the unrestricted fund to be used where needs are the greatest)

Donor signature(s): _____ Date: _____

_____ Date: _____

Important: Upon completion of this form, please also notify:

Sharon DeVita, Director, Finance, Operations & Administration
Children’s Institute, Inc.
274 N. Goodman Street, Suite D103
Rochester, NY 14607
(585) 295-1000, ext. 223 (phone)
(585) 295-1090 (fax)
sdevita@childrensinstitute.net